



KANSAS CHARITABLE HEALTH CARE PROVIDER PROGRAM

Point of Entry/Indigent Health Care Clinic Application

For more information: <http://www.kdheks.gov/olrh/CHP.htm>

Email questions to: kdhe.primarycare@ks.gov

In 1991 Kansas enacted legislation allowing indigent health care clinics and charitable health care providers to receive limited medical liability coverage under the Kansas Tort Claims Act. Complete a separate application form for each clinic location to be designated as a Charitable Health Care Provider Clinic.

An indigent health care clinic must charge uninsured patients living in a household earning less than 200% of the federal poverty level a discounted fee based on the patient's ability to pay (sliding fee schedule) and may submit claims to public or private insurance. The sliding fee schedule must be in writing, and information must be publicly posted to ensure that patients are aware of its availability.

As an indigent health care clinic, the clinic agrees to:

- determine whether individuals seen through the clinic are medically indigent;
- either directly provide care through its employees or refer medically indigent individuals to a charitable health care provider either at the clinic or in another location; and
- maintain patient and program records and submit an annual activity report to KDHE (KAR 28-53-1).

Failure to fulfill any of these duties will result in cancellation of the Agreement by the Secretary of the Kansas Department of Health and Environment.

Clinic Name: _____

Address: _____ City: _____ KS Zip: _____

Medical/Dental Director: _____

Primary Point of Contact: _____

Primary Contact Phone: _____ Email: _____

Complete the checkboxes below:

- YES NO Does the practice site accept new patients?
- YES NO Does the practice site accept all patients regardless of insurance status or ability to pay?
- YES NO Does practice site accept Medicare?
- YES NO Does the practice site accept new Medicare patients?
- YES NO Does practice site accept Medicaid/KanCare?
- YES NO Does the practice site accept new Medicaid/KanCare patients?
- YES NO Does the practice site utilize a sliding fee schedule based on income?
- YES NO Is the sliding fee schedule posted in a prominent location.

For services listed below, check all boxes below that apply to the clinic.

Services	Provided directly by clinic	Referred to another organization	Not provided or referred to another organization
Women/Children			
Prenatal care			
Delivery/postnatal care			
Newborn screenings & wellness checks			
Well woman checks			
Other screenings & preventive care			
Dental Care			
Dental screenings & preventive care			
Dental treatments			
All Other Services			
Chronic care coordination			
Chronic disease self-management			
Immunizations			
Mental/behavioral health services			
Prescription assistance			
Smoking cessation			
Substance abuse treatment			

List number of health care providers that provide charitable health care services at the clinic.

Health Care Profession	Contracted	Employed	Volunteer
Physicians (MD/DO)			
Physician Assistants (PA)			
Advanced Practice Registered Nurses (APRN)			
Registered Nurses (RN)			
Licensed Practical Nurses (LPN)			
Dentists (DDS/DMD)			
Registered Dental Hygienists (RDH)			
Pharmacists			
Licensed Behavioral Health Providers			
Optometrists			
Occupational Therapists/Therapist Assistants			
Physical Therapists/Therapist Assistants			
Respiratory Therapists			
Podiatrists			
Chiropractors			

The authorized signature on this agreement constitutes the intent of this clinic/health department to serve as an indigent health care clinic and affirms that the clinic is an outpatient medical care clinic operated on a not-for-profit basis. The clinic will be added to the CHCP once the application is approved and signed by the Secretary of the Kansas Department of Health and Environment.

See next page for signature block.

NOTE: If an indigent health care clinic, its employee(s), or a charitable health care provider is sued by the recipient of care, they must request representation from the state in writing within 15 days after service of process or subpoena (KSA 75-6108(e)). Indigent health care clinics, their employee(s), or charitable health care providers served with a summons or petition should immediately contact the Kansas Attorney General's office at 785-296-2215.

I certify that the information provided is accurate and complete to the best of my knowledge.	
_____ Signature of Authorized Site Representative	_____ Date
_____ Printed Name of Authorized Clinic Representative	
_____ Jeff Andersen Acting Secretary Kansas Department of Health and Environment	_____ Date

Return all documents to:
Charitable Health Care Provider Program
Bureau of Community Health Systems
Kansas Department of Health and Environment
1000 SW Jackson St, Ste 340
Topeka, KS 66612-1365

Email: kdhe.primarycare@ks.gov
Fax: 785-559-4247